



STATE OF TENNESSEE
TENNESSEE COMMISSION ON CHILDREN AND YOUTH

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GRANT REVIEW COMMITTEE

Andrew Jackson 9th Floor Conference Room
Thursday, August 23, 2018
9:00 p.m. – 12:00 p.m.

MINUTES

Members Present

Wendy Shea, Acting Chair
Glenda Terry
Destiny Sweeney-called in

Members Absent

Christy Sigler
Petrina Jones-Jesz

Staff Present

Craig Hargrow
Vicki Taylor
Zanira Whitfield
Latasha Mitchell

I. Welcome and Introductions – Wendy Shea, Acting Chair

Shea called the meeting to order at 9:05 a.m. and welcomed members of the Committee. Introductions were made. Shea noted she and Terry discussed the grants with staff on Wednesday, August 22, 2018. No action was taken.

II. Overview of the Grant Review Process – Zanira Whitfield

Taylor and Whitfield thanked the Grant Review Committee (GRC) for reading and scoring grants. Whitfield informed the GRC that 19 applications were received which included six continuation grantees currently in their second year of funding. One application was received late and will not be reviewed for that reason. Whitfield informed the GRC of the amount of funding available for continuation and new grants. Whitfield explained the geographical location of the applications is considered when approving grants to ensure a statewide distribution. Central Procurement Office (CPO) monitoring results are reviewed for continuation applicants and a corrective action plan must be submitted and approved prior to the execution of grant contracts. Whitfield explained the applications were disbursed among the GRC members so at least two members reviewed the same application. The grant period will be from October 1, 2018 to September 30, 2019.

III. Review and Recommendations on Grant Applications -All

After reviewing the grant applications, members of the GRC discussed and scored the applications. An average score was calculated for each grant applicant. GRC members and Juvenile Justice Staff comments were noted. The special conditions must be addressed by each grantee before the contract is executed. Applicants were awarded at the amount requested with the exception of two applicants that requested an amount that exceeded the \$60,000 budget limit. Those two applicants will be asked to revise their budget. The GRC made recommendations as follows:

**ADMINISTRATIVE OFFICE OF THE COURTS (AOC) (CFF-SI 01-18)
RECOMMENDED FOR APPROVAL AT \$37,500;**

**YWCA KNOXVILLE (CFF-DP 01-18) RECOMMENDED FOR APPROVAL AT
\$33,796;**

**FAMILY & CHILDREN SERVICES (CFF-DP 04-18) RECOMMENDED FOR
APPROVAL AT \$41,190;**

**BOYS & GIRLS CLUB OF TN VALLEY (CFF-DP 03-18) RECOMMENDED FOR
APPROVAL AT \$45,000;**

STARS, INC. (CFF-DP 02-18) RECOMMENDED FOR APPROVAL AT \$45,000;

**TENNESSEE YOUTH COURTS (CFF-DP 05-18) RECOMMENDED FOR
APPROVAL AT \$45,000;**

**WILLIAMSON COUNTY JUVENILE COURT (NFF-DP-06-18)
RECOMMENDED FOR APPROVAL AT \$58,365;**

**EAST TENNESSEE STATE UNIVERSITY (NFF-DP-08-18) NOT
RECOMMENDED FOR APPROVAL;**

**BOYS & GIRLS CLUB OF the HATCHIE RIVER REGION (NFF-DP-10-18)
RECOMMENDED FOR APPROVAL AT \$60,000;**

**MONROE COUNTY BOXING CLUB (NFF-DP-11-18) RECOMMENDED FOR
APPROVAL AT \$60,000;**

**COALITION FOR KIDS (NFF-DP 07-18) RECOMMENDED FOR APPROVAL
AT \$40,086;**

**EPIC GIRLS, INC (NFF-DP 09-18) RECOMMENDED FOR APPROVAL AT
\$60,000;**

**BOYS & GIRLS CLUB of the MOUNTAIN EMPIRE (NFF-DP-12-18)
RECOMMENDED FOR APPROVAL AT \$60,000;**

**JACKSON COUNTY SCHOOLS (NFF-DP-13-18) RECOMMENDED FOR
APPROVAL AT \$60,000;**

STAND (NFF-SA-01-18) NOT RECOMMENDED FOR APPROVAL;

**FLORENCE CRITTENTON AGENCY (NFF-SA-02-18) RECOMMENDED FOR
APPROVAL AT \$60,000;**

**UPPER CUMBERLAND BROADCAST COUNCIL (NFF-SA-03-18)
RECOMMENDED FOR APPROVAL AT \$60,000;**

**UNIVERSITY OF TENNESSEE HEALTH SCIENCE CENTER (NFF-DMC-01-18)
RECOMMENDED FOR APPROVAL AT \$60,000.**

IV. Other Business

There being no other business, the meeting adjourned at 10:25 a.m.

Minutes Prepared by:

Minutes Approved by:

Vicki Taylor
Juvenile Justice Specialist

Wendy Shea
Acting Chair